



International Women's Forum Michigan Chapter

Board Meeting Minutes

November 1, 2017 – 4:30 p.m. – 6:00 p.m.

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| Leader | Anne Doyle, Board Chair |
| Recorder | Tina Abbate-Marzolf, Board Secretary & Pat Dalrick, Administrator |
| Location/ Call/In | <p>Marygrove College -- 8425 West McNichols Road, Detroit Denk Chapman Hall in the Madame Cadillac Building; Conference Room A</p> <p>Attending: Anne Doyle, Joan Young, Tina Abbate Marzolf, Linda Solomon, Elaine Didier, Dottie Deremo, Verna Green, Nancy Philippart, Laurie Horiszny, Vernice Anthony. Excused: Ki Hammer Guest: Ruth Holmes</p> <p>Call In: call: (641) 715-3580 Access code: 641808#</p> |

Agenda

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| 4:35 p.m. | Anne Doyle called the meeting to order. |
| 4:35 – 4:50 p.m. | <p><u>Board Minutes – October</u> <i>Objective: Each board member to be fully informed of IWF-MI Board Committee work-to-date and provide feedback as requested.</i></p> <p><i>October 4 Minutes reviewed – with the correction of the word BiLaws to ByLaws Laurie Horiszny moved to approve the minutes. Joan Young second. Motion passed. Unanimous</i></p> <p><u>Treasurer's Report -- Ki Hammer</u> - none</p> |
| 4:50 - 5:15 p.m. | <p><u>2018 Committees</u> <i>Objective: Board members to review and discuss Committee members and priorities for 2018. Working document sent with agenda for prior review.</i></p> <p><i>Anne Doyle presented the current committee list. Number of volunteers wished to serve. She reported that the president names the chair of the committees except for the Membership Committee. Anne asked for input from the Board as far as moving people around.</i></p> <ul style="list-style-type: none"> • <u>Program Committee</u> - Nearly everyone requested - which ended up with too many. Anne reached out diverting them to other committees. Blanca Fauble will be 2018 chair. Elaine Didier suggested adding to |

Survey Monkey ideas for meetings and 'are you willing to help'. Suggest Program Committee have a couple of weekend events.

- **Membership Committee** - Need Board member to serve Membership Committee. Dottie Deremo started the process and brought it to a whole new level with processes. Dottie is willing to be a resource as Membership Chair Emeritus. Bylaws state chair can only serve for one year but be available for incoming chair and committee for continuity and process. In addition, Anne was pleased to report that Carolyn Cassin will serve a second term along with Shirley Stancato and Carol Goss. Dottie has committed to update the selection process and Excel templates with improvements. New incoming chair will need to ask for additional nominations from Committee as a whole. New committee will start after first of the year. Bylaws determine how many new members can be brought in 2018. Linda Solomon offered to Chair Membership Committee.

Nancy Philippart moved to accept Linda Solomon as 2018 incoming chair of Membership Committee. Vern Green second. Linda will resign from other committees. Motion passed Unanimous.

Anne posed question in terms of membership committee members – She will ask Sue Marx (1) Ilitch (2), McCann (3), Lewis (4) Rush (5). Base new members on enhancing 2020 conference. IWF is an aspiration organization and needs prominent and influential women.

- **Board Nominating Committee** - asked Florine Mark to serve and accepted. Asked Board to think about it and email Anne. Nominating has to have a certain percentage of non-board members. Nominating Committee according to ByLaws has a max of five members may have one Board member. Joan Young agreed to serve as Chair of the Nominating Committee. Will have Nominating Committee go into place in January. Anne is happy to stay on as President pending committee approval.

ACTION: Identify and Approve Membership & Nominating Committee Chairs

5:15 –
5:25
p.m.

Board Attendance

Objective: review director attendance history for 2017, as ByLaws require.

Document sent with agenda for prior review.

Anne completed the action required by the By-laws, which was to review and discuss attendance.

ACTION: No further action needed.

5: 25-
5:40 pm

Engagement Committee – *Objective: Review draft member survey before distribution. Engagement Committee update.*

Tina Abbate Marzolf reviewed the Engagement Monkey Survey list of questions to be sent to entire membership this month. Questions will reflect input from Membership Committee. Thanked everyone from Board for their input. Survey included feedback from Membership Committee. Biggest fear: 19 questions for current members and 22 for new members. 20-25 questions were too long. Review of Survey question was conducted with Board streamlining input to Tina.

Put in Newsletter – Do you know mission of IWF and dues structure. Structure Newsletter to put “Did You Know” at the beginning

ACTION: Approved survey and distribution timing – Restructure Newsletter

5:40 –
5:45
p.m.

Guest Policy

Objective: Discuss frequent requests for members to bring guests to regular meetings. Discussion followed regarding guests’ attendance.

Vernice Anthony moved to allow guests other than just annual meeting. Joan Young Second. Motion passed Unanimous

ACTION: Allow guests at member events

5:45-
6:05p.m.

President’s Updates – Anne Doyle

Objective: Board to be fully informed of President’s work.

- *Anne Reported that Mary Barra is being honored in New York. Anne will contact her PR requesting Mary to build awareness of IWF Michigan and 2020 Conference.*
- *Houston World Leadership conference debrief/President’s Council – Deremo & Doyle - Dottie strongly encourages members to attend at least the Miami conference. Toronto after that. Members meet the most interesting people and an incredibly uplifting experience. Regardless of political view, Hilary Clinton being honored was*

fabulous. Ruth Holmes loves the international group and the variety of careers/interests they bring.

Action: Mary Kramer and Anne will talk in more detail at the December 6 holiday party of 2020 conference.

6:05 pm

New Business: *Review amount of allowance for President's attendance at two, annual global conferences. Tabled for future meeting.*

ACTION: Increase President's IWF Conference allowance

6:10p.m.

Board Meeting Adjourned – Laurie Horiszny moved – Joan Young second.
Motion Passed Unanimous

Next Board Meetings: January 3, 2018, February 7, March 7, April 4, May 2