



International Women's Forum Michigan Chapter

Board Meeting

January 10, 2018 – 5:30 p.m. – 7:00 p.m.

Leader	Anne Doyle, Board Chair
Recorder	Tina Abbate-Marzolf, Board Secretary & Pat Dalrick, Administrator
Location/ Call/In	<p>Attending: Anne Doyle, Dottie Deremo, Laurie Horiszny, Verna Green, Nancy Philippart, Elaine Didier, Ki Hammer, Tina Abbate Marzolf, Joan Young Guests: Blanca Fauble, Ruth Holmes, Pat Dalrick</p> <p>Call In: call: (641) 715-3580 Access code: 641808#</p> <p>Excused: Vern Anthony, Linda Solomon.</p>

Agenda

5:30 p.m.	<p><u>Agenda Review – Anne Doyle</u></p> <p>Anne announced that Laurie Horiszny has agreed to chair the Board Nominating Committee.</p> <p>No Annual Meeting was held in 2017. Board concurred the need for one and proposed be held at February meeting or ASAP. Treasurer's report needs to be presented at annual meeting. Ongoing review of any by-law changes would also need to be presented at annual meeting.</p>
5:35 – 5:40 p.m.	<p><u>Board Minutes – November</u></p> <p><i>Objective: Each board member to be fully informed of IWF-MI Board Committee work-to-date and provide feedback as requested.</i></p> <p>Correction to November Minutes: add Verna Green to November attendees. Monkey Survey should be corrected to Survey Monkey. Dottie Deremo moved to approve minutes of November with corrections. Second by Nancy Philippart. Unanimously approved.</p>
5:40 - 6:00 p.m.	<p><u>Treasurer's Report -- Ki Hammer</u></p> <ul style="list-style-type: none"> • Liability insurance – purchased \$1 Million insurance policy with officers and director's coverages at Korotkin Insurance Group (KIG) for a cost of \$450.00 including attorney fees. • 2018 Budget – Modify to include the reception at IWF Melbourne conference. –

Ki reported that we ended up \$42.00 above budget. 2018 budget affected by assumption we would get 15 new members providing additional funds for a possible free event. A proposal to increase subsidy for President's conference attendance by \$1,000 to \$6,000/yr was discussed. Anne reported she is not going to Melbourne; asked Laurie Horiszny to represent IWF MI. \$1,000 added to 2018 budget for 2020 planning expenses, and to support the Melbourne reception. We were \$2,000 short on meeting expenses during the year due to Holiday Party member's free expense. Discussion on how to address the budget shortage followed. Proposed assessing a fee for members for Holiday meeting and/or including a buffer in monthly meeting to offset cost.

Joan Young moved to do both, second by Elaine Didier. Discussion followed. Motion to have member's pay half of what guest would be charged was discussed, as was adding a \$5.00/member cost as a buffer to each meeting cost. Additional cushion to budget would be to bring in max of new members.

Joan Young moved to divide the motion from this point forward and proposed \$5.00 cushion per person. After further discussion Joan withdrew her motion.

Ki Hammer suggested tabling 2018 Budget until February meeting.

ACTION: 2018 Budget review; Holiday Party expense review.

6:00 –
6:15
p.m.

Member Sabbatical and Resignations

Objective: Review updates – Carol Hollenshead; Rochelle Riley; Geneva Smitherman

Anne brought sabbatical and resignation status/requests of Hollenshead, Riley and Smitherman. Hollenshead requesting sabbatical, Riley resigning and Smitherman eluding to joining California or South Africa IWF.

Question: would Rochelle Riley like to go on sabbatical. Anne will circle back with Rochelle offering sabbatical for two years. Anne will email again Geneva as to her intention.

ACTION: Joan Young moved, Ki Hammer second. Unanimous approval of Carol Hollenshead sabbatical. Anne to approach Rochelle Riley of sabbatical status.

6:15 –
6:30
p.m.

Member Survey Results – Tina Abbate Marzolf

Objective: Discuss results of recent Member survey.

Tina discussed survey results; Overall most of the new things people liked; she will send the full survey results to Board with suggestions as to how to

promote to membership via email. 72 people participated but not all questions were answered.

Dottie Deremo presented nomination process questions Q14-Q16. Nomination portion process: 75% yes. Q15 contained specific data in how we can improve. Q16 reflected 80% liked the process. She has sent to 2017 Membership Committee for their review and will come up with improvements and will make changes to templates.

ACTION: Tina to send full survey results to Board. Once reviewed, will send to committee chairs with discussion to go to full membership. Dottie to follow-up with improvements with Membership Committee.

6:30 -
6:50 pm

Programming Committee Report – Blanca Fauble, Chiar

Objective: Board to be fully informed of programming plans and ideas for 2018.

Blanca Fauble presented first six months organized:

- **January 13, 7-9:30 pm**– Celebration of the Coming Year - Drinks, Savories and Desserts Gathering at Laurie Horiszny’s home.
- **February 7** - Amy Good and Carolyn Cassin – Human Trafficking – location tbd
- **March 7** – Capuchin Soup Kitchen presentation & tour – Kathleen McCann host.
- **April (Saturday – date tbd)** – Florine has agreed to again host her marvelous luncheon.
- **May 2** – Panel of speakers to focus on women in defense and national defense to include the President of Women in Defense – Beth Gotthelf host. Location at BAE
- **June 6** - Behind-the-Scenes tour of the new Little Caesar’s Arena (tentative) host Denise Ilitch & Carolyn Cassin.
- **July/August** - Dine Arouds (TBD)
- **October** - Debbie Dingell offered to host WDIV bi-partisan panel.

Discussion followed regarding changing day of month to another with one or two of our events in 2018. Several members have mentioned major conflicts with first Weds of the month. Proposal to be taken to Program Committee with optional program dates.

ACTION Take proposal of dates change to Program Committee

President's Update – Doyle

Objective: Board to be fully informed of President's work

- *Meeting with Grand Rapids leaders re: IWF*
- *Global Conference Exec. Committee planning*
- *PDF of IWF-MI member contact info*

ACTION: Discussion & Feedback - tabled for February meeting

6:55 –
7:00
p.m.

Board Member – Sharing

7:02p.m.

Board Meeting Adjourned Laurie Horiszny moved to adjourn – Tina Abbate Marzolf second. Unanimously approved.

Next 2018 Board Meetings: February 7, March 7, April 4, May 2 – 4:30 p.m.