



International Women's Forum Michigan Chapter

Board Meeting Minutes

March 7, 2018 – 5:00 p.m. – 6:00 p.m.

Leader	The Honorable Joan Young, Board Vice-Chair
Recorder	Tina Abbate-Marzolf, Board Secretary
Location/ Call/In	<p>Solanus Casey Center – Board meeting in the auditorium, which is in the main building and adjacent to the atrium.</p> <p>Call In: call: (641) 715-3580 Access code: 641808# Limited Capability</p> <p>Present: Joan Young, Laurie Horiszny, Tina Abbate Marzolf, Ruth Holmes, Dottie Deremo, Linda Solomon, Anne Doyle, Elaine Didier; Nancy Philippart, Ki Hammer, Vern Anthony, Blanca Fauble</p>

Agenda

5:00 p.m.	Agenda Review – Joan Young
5:05- 5:15 p.m.	<p><u>Board Minutes – February</u></p> <p>.</p> <p><i>Correction: Laurie was not at the February meeting.</i></p> <p><i>ACTION: February minutes approved unanimously.</i></p> <p><u>Treasurer's Report -- Hammer</u></p> <p><i>We've collected most of the dues, but there's still a few outstanding. Pat stated that IWF International dues are split in two installments; We will get one soon (April) and the 2nd payment is due in August. So when we bring in the new members the IWF International dues are needed. Ki stressed that we need new members, and we need to make sure we get more members to help us met the budget. Ki calculates we need at least 15 new members to support our budget. We will talk about a bylaw change soon.</i></p> <p><i>Ki believes we've reached out to everyone with outstanding dues. There's only one member who might drop out, it might be an issue for her in terms of finances. Anne suggested we should consider a "late fee". It was agreed we should: 1) give people until the end of the month to pay; 2)</i></p>

update the invoice, to indicate the penalty fee and to notify members that if there are financial issues related to the payment.

Action: *Dottie moved that after 60 days a 15% penalty will be imposed, and that we update the invoice to reflect 1) due date; 2) the 15% penalty and 3) the ability to talk about financial issues; Tina 2nd; Motion passed unanimously.*

Membership Committee Update – Deremo/Solomon

5:15
5:45
p.m.

The majority of changes to the protocols were approved, but there are a few comments/issues to discuss. The three areas that we focused on where there was not complete consensus:

1) Under the process document (Section B) – inserting specific costs of dues and meeting attendance principals – the comment came back that the language was not accurate and should be updated. Dottie modified the language to reflect the dues structure (\$ amount local; \$ amount national); further language indicating that “penalty will be assessed” for late dues, and Dottie will add “could be a cause for membership termination”. We will also add to the “range” of monthly meeting costs (\$35-\$50).

2) Racial and ethnic diversity was combined with “acquired” and cultural diversity, this seemed to water down our ability to weigh racial/ethnic diversity. The proposal is to separate the two criteria and to weigh racial/ethnic higher in the excel document; This has been done. There was one concern that our desire to do this “might not be appropriate”. This was the extent of the comment. Vern suggested we modify “acquired” diversity language. Dottie said the nomination document has several categories of diversity: 1) professional diversity; 2) racial/ethnic diversity; and 3) international/acquired diversity. Racial has highest weight, acquired has 2nd highest, and professional has 3rd. Anne believes we need to assess all types of diversity because we’re international group (not just U.S.). It was agreed that we would change “acquired diversity” to “broad global experience”. Dottie will modify the language.

A second issue came up during this portion of the discussion when Joan expressed concern that item D, which gives members two weeks to allow for any feedback on ethical issues only be brought forward to the committee. Dottie clarified that names will be circulated, and if there are any members with ethical concerns they will raise them before a nominee becomes a candidate. Dottie shared that we had a problem like this last time, and this was suggested as a way to resolve it in the future. Joan suggested we change language from “ethical” to “factually-based objections.”

3) *Vote for slate in entirety and vote separately. The committee believes that the process has been set up so we can't blackball a member; with our current structure/membership. From a perspective of Pat's time to calculate votes, Dottie suggested everything can be done by survey monkey, so members could only vote once. Anne prefers to keep it as a slate because many people will not carefully read the applications. Dottie feels there is lots of discussion, on the committee side, in spite of people not reading everything.*

Action: *Dottie moved that we approve the revised membership nomination/selection process as presented with the revisions discussed, Laurie 2nd; Motion passed unanimously.*

5:45 -
5:50
p.m.

Engagement Committee -- Abatte Marzolf

Objective: Board to be updated on committee plans to increase engagement, including attendance at IWF Global Conferences.

ACTION: *Tabled*

5:50 –
5:55
p.m.

Programming Committee – Blanca Fauble, Chair

Blanca updated the group on upcoming events: April: Florine Mark's home; May: Women in defense. June meeting is not confirmed. Blanca is working on putting out the word about dine-around events. .

6:00
p.m.

President's Update – Doyle

- Meeting with IWF CEO Stephanie O'Keefe
- Fundraising Co-Chairs meeting scheduled
- Concern about Outlook Meeting Notices – Pat Dalrick

Ann updated the group about her meeting in Washington D.C. with Stephanie O'Keefe. Stephanie is very excited about what's going on. She thinks there is a strong meeting of the minds about where Stephanie wants us to go vs. where we think we should go for the 2020 IWF World Leadership Conference in Detroit. She is thrilled to hear about our fund raising co-chairs

When I reviewed the minutes from February I remembered a conversation with Pat. We said that we would send out meeting notices in Outlook; Pat said sorry, but if we did this she would get dozens of reply's as people accepted. Pat said, maybe we could have the host for each meeting, send the outlook message...so it doesn't all go to Pat. What do you think? Blanca suggested a separate email, sent by Pat or Anne, which outlines dates (as it does in the monthly newsletter). It was agreed that Pat would not send the Outlook invites.

6:15
p.m.

Board Meeting Adjourned

Meeting adjourned at 6:25 p.m.

Next 2018 Board Meetings: April 7, May tbd, June 6 -- 4:30 p.m.