



Board Meeting Minutes

March 16, 2017 – 11:00 am.

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| Leader | Anne Doyle, Board Chair |
| Recorder | Tina Abbate-Marzolf, Board Secretary & Pat Dalrick, Administrator |
| Location/ Call/In | Ghafari & Associates 17101 Michigan Ave., Dearborn, MI 48126 Call In: (641) 715-3580 Access code: 641808# |
| | Members Present: Anne Doyle, Verna Green, Linda Solomon, Joan Young, Dottie Deremo, Laurie Horiszny, Ki Hammer, Tina Abbate Marzolf, Nancy Philippart, Elaine Didier, Vernice Davis Anthony Guests: Pat Dalrick |

Agenda

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| 11:11 am. | Review of Agenda: Anne Doyle <i>A quorum was present.</i> |
| 11:15 am | <u>Approval of Minutes</u> <i>Minutes, February 1, 2017: Moved by Joan Young to approve the minutes, Laurie Horiszny Second; Motion passed unanimously.</i> <u>Treasurer's Report: Ki Hammer</u> <i>Ki Hammer presented the FY 2017 Budget. Currently the budget does not include new members. It is a break-even budget.. As of mid-March, we are operating ahead of budget. Ki will revise the budget based on the new members that come in next month.</i> <i>Tina Abbate Marzolf requested that the board approve \$1,300 to fund the orientation meeting which will be held on April 15th 10:30 am to 1:00 pm at 220 Merrill Street in Birmingham. Vernice Anthony moved, Joan Young Second to approve the funding request. Motion passed unanimously.</i> |
| 11:30 am | <u>President's Updates – Anne Doyle</u> |

Anne Doyle presented letter sent to Mary Barra, CEO GM dated March 13 requesting Ms. Barra's participation in 2020 IWF World Leadership Conference and identification of a senior-level female GM leader for nomination as IWF Michigan member.

Anne confirmed that Mary Kramer, Faye Nelson and Cindy Niekamp have agreed to co-chair the 2020 IWF World Leadership Conference.

IWF CEO Stephanie O'Keefe will be in Detroit June 6-8. Member meeting with Stephanie will be June 7 location tbd. Anne is working on media breakfast or luncheon with key journalists and a "Taste of Detroit."

Geneva Smitherman has confirmed she wishes sabbatical status for 2017 and will send payment.

Action: June 7 venue selection; Media breakfast/luncheon w/O'Keefe

12:00 pm

New Member Nominations -- Dottie Deremo

Dottie Deremo, Chair of the Nominating Committee presented an Executive Report to the Board on behalf of the full Committee which includes: Carolyn Cassin, Zina Kramer, Carol Goss, Florine Mark, Leslie Murphy, and Shirley Stancato.

The memo included a calendar of events with committee activity starting in June 2016 and concluded in February 2017. The activities include creation of a transparent, and detailed process to secure, review, rate, and nominate candidates for inclusion in the IWF MI. The process is detailed enough that it can be replicable in the future. A survey on the process will be sent to all IWF MI members later in the year before protocols for future nominations are finalized.

The Nominee Ranking Criteria was presented. A 4-point ranking scale was developed. Six ranking criteria were used including: achievements/accomplishments; cultural/ethnic diversity; professional diversity; advancing women's leadership; recognition; and demonstrated interest beyond professional field.

Dottie reviewed an extensive amount of data (including the formula calculations) that were used to determine the top 19 candidates

recommended for membership in 2017 and January 2018. A rich and robust discussion followed about the process used to evaluate the candidates.

Moved by Vernice Anthony, Nancy Philippart Second to add Blanca Fauble to the slate. This was done after robust discussion based on the issues around cultural diversity which will be further evaluated in the future as a process improvement. Motion passed unanimously.

Ki Hammer moved, Tina Abbate Marzolf Second to bring in all 20 candidates in April this year rather than break it into two groups. Motion passed unanimously.

New Membership Committee in January 2018 to open process to full membership and be charged with a recommended slate by March to be voted on. Members and candidates who were nominated but did not make the 2017 slate will be given extra consideration and put into the process starting in January. Nominators are to be solicited for nominator highlights and re-visit cultural diversity section of the nomination form and how to strengthen this part of the evaluation process.

Joan Young moved and Linda Solomon Second to approve slate of 20 nominations as presented by Membership Committee. Motion passed unanimously.

Action: Present New Member Slate for Vote by Full membership

12:45 pm

Program & Engagement Committee Reports

No update.

New Member Orientation – April 15, 2017 -- Tina Abbate Marzolf

Due to number of candidates, and the orientation being held on Easter weekend we might have to do two Orientation Meetings

Tina Abbate Marzolf requested of Membership Committee when New Member Nomination Evaluation Process survey is sent to membership to include Engagement & Data Committee questions.

Action: Two Orientation Meetings if needed

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| 1:00 pm | <u>Other Business:</u> <i>Linda Solomon presented an idea to explore the creation of tote bags to promote 2020. Anne mentioned that the Alternatives for Girls may be able to create these for us. This idea will be added to the next board meeting agenda.</i> Action: 2020 Conference Tote Bags next Board Meeting discussion |
| 1:15 pm | Board Meeting Adjourned |
| | Next Board Meetings: April 1, 2017 @ 11:00 am; May 3 @ 4:30 pm |