



*International Women's Forum
Michigan Chapter*

Board Meeting Minutes

December 7, 2016 – 4:30 p.m.

Leader	Anne Doyle, Board Chair
Recorder	Tina Abbate-Marzolf, Board Secretary-excused; Pat Dalrick
Location/ Call/In	Edsel & Eleanor Ford House, 1100 Lake Shore Road, Grosse Pointe Shores, Michigan 48236 Call In: call: 213-289-0010 Access code: 855-047-183##

Agenda

4:40 p.m.	<p>Review of Agenda —Anne Doyle</p> <p>Members Present: Joan Young, Laurie Horiszny, Ki Hammer, Dottie Deremo, Anne Doyle, Linda Solomon, Nancy Philippart, Mary Kramer, Verna Green, Elaine Didier Excused: Tina Abbate-Marzolf Guest: Ruth Holmes</p>
4:45 – 4:50 p.m.	<p><u>Approval of Minutes</u> Reviewed minutes of November Board Meeting</p> <p>Joan Young moved to approve minutes; Second Nancy Philippart; Unanimously Approved.</p> <p><u>Treasurer's Report - Ki Hammer</u></p> <p>We are on track for 2016 budget and estimates a balance left in budget. Should end up where we started 2016. Budget could be impacted if membership falls in 2017. In order to offer free events, need a budget surplus plus the planning of 2020 conference. 2017 IWF dues payment dates reviewed.</p> <p>Ki Hammer moved to pay first installment of \$7795 by January 9 to IWF. Dottie Deremo Seconded. Unanimously Approved.</p> <p>Anne Doyle complimented Administrator Pat Dalrick on outstanding work performed in 2016.</p>
4:45 – 5:15 p.m.	<p><u>Membership Bylaws Revision – Nancy Philippart</u> <i>Objective: Thoughtfully consider recommendations of the recent review by the Bylaws Committee of guidelines regarding Membership.</i></p> <p>Nancy Philippart advised that the Governance Task Team reconvened on Monday, November 14, 2016, at the request of the IWF- MI Board to address a bylaws issue regarding number of new members, and selection process with concern to 10% limit and member attrition. The Governance Task Team supports the</p>

following new language to the ByLaws: **Section 2. Number of Members.** Annually, the Board of Directors will decide whether to open nominations for new members to the Forum. No more than 1) 10% of the active membership level and 2) total number of members who died or resigned and 3) total number of net member loss due to transfers to another forum and 4) total number transferred to sabbatical or emerita status since the last membership class was admitted shall be invited to join in any given fiscal year so as to enable full and effective integration of new members. If in any given year, the Board does not replace the full number of vacancies due to death, resignation, net transfer or transition to sabbatical or emerita status, these vacancies can be carried forward into the next membership cycle. The timeline for the membership nomination process will be set by the Board and communicated to the Membership.

Nancy Philippart moved to approve recommended Section 2 resolution, Joan Young Seconded. Unanimously Approved

Additional ByLaws Modifications - Section 4 states \$80 for sabbatical members – Governance Task Team recommend language change from ‘Sabbatical members will pay \$80 annual dues’ to ‘will pay annual dues equal to the amount of national dues.’

Nancy Philippart moved to accept Section 4 revision, Anne Doyle Seconded. Unanimously Approved

Action: Discuss at January meeting membership voting process.

5:15 -
5:35 p.m.

New Member Nominations -- Committee Update & Candice Miller Honorary Membership – Dottie Deremo

Objective: Update board members on nominations received by Nov. 30, 2016, deadline and next steps by Membership Committee.

Candice Miller honorary membership - need to define timeframe to just 2016 or include 2017. Originally stated she would be honorary for 2016 and that her name would be part of slate for full membership in March 2017. Dottie Deremo will re-contact Candice in regard to membership interest. If activated in March – will receive honorary membership with no dues for 2017.

New membership nominations – received 24 candidates. All information uploaded to DropBox for Committee members with three meetings scheduled in January for review process. Will use IWF criteria to measure each candidate and go through ranking order process.

Dottie Deremo moved to accept a slate of up to 17 members pending the approval of amendment of Section 2 to the ByLaws by the membership. Nancy Philippart Seconded. Unanimously Approved

	<p>The potential issue of principles and processes could have a slate of 15% with as many as 30 potential candidates. Discussion followed regarding number of candidates on ballot for voting by membership.</p> <p>Board unanimously supported keeping number of candidates on ballot to 17.</p> <p>Anne highlighted the need to broaden the categories of women members and to communicate with our membership.</p> <p>Dottie advised in April or May a survey will be sent to the membership for nomination process feedback. Elaine Didier requested sharing of names of former members.</p> <p>Anne Doyle brought up distribution of IWF-MI membership list. It was agreed to have Pat Dalrick create a pdf from IWF Michigan Chapter website and email to members.</p> <p>Action: Former member names to Board & pdf of IWF Michigan chapter membership list to members (Pat Dalrick); Candice Miller contact and Nomination Process Survey April or May (Dottie Deremo)</p>
<p>5:35 - 5:45 p.m.</p>	<p><u>IWF 2020 Global Conference Strategic Plan</u></p> <p>Anne Doyle advised that the new IWF CEO is willing to visit Detroit perhaps in May. Mary Kramer requested a timeline from IWF event planner for our 2020 Detroit Conference. Dates of Detroit Conference are October 7-9 at the Ren Cen. 2020 Conference will be a 30-min January agenda item.</p> <p>Action: Anne Doyle to reach out to IWF regarding CEO visit in May and timeline. 30-minute agenda item in January</p>
<p>5:45 – 5:55 p.m.</p>	<p><u>Program & Engagement Committee Reports</u></p> <p>December 7 - Holiday Event following Board Meeting</p> <p>January - No member event</p> <p>February - Behind the scenes at The Henry Ford Museum - Dearborn</p> <p>March - Alternatives for Girls - Detroit</p> <p>April – Florine Mark luncheon</p>
<p>5:55 p.m.</p>	<p>Board Member Announcements</p>
<p>6:00 p.m.</p>	<p>Board Meeting Adjourned – Join Full Member Meeting</p>
	<p>Next Board Meetings: January 4, 4:30 p.m.; February 1, 4:30 p.m.</p>

Commented [AD1]: